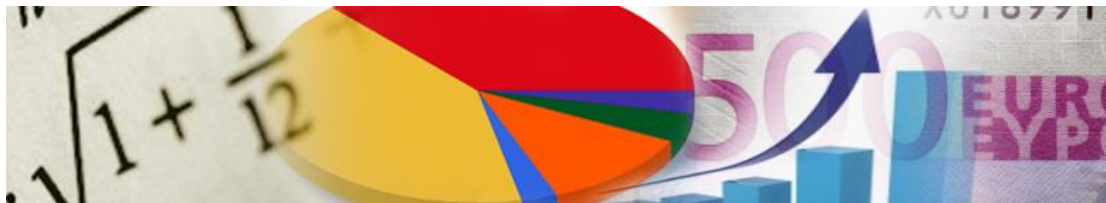




Department of Economics
Faculty of Economics and Political Sciences
National and Kapodistrian University of Athens

MASTER IN BUSINESS ADMINISTRATION

Direction: INTERNAL AUDIT



To create Knowledge, Skills & Abilities

Academic Year: 2017-2018

With the support of:



Under the aegis of:



Hellenic Association
of Certified Fraud
Examiners
www.acfe.gr



THE
POWER
TO KNOW.

Master in Business Administration – Internal Audit

www.ddomo-ia.econ.uoa.gr
ddomointernalaudit@econ.uoa.gr

Participating Bodies

The **Master in Business Administration - Internal Audit (MBA-IA)** is offered jointly by the **Department of Economics and the Department of Political Sciences and Public Administration, School of Economics and Political Sciences of the National and Kapodistrian University of Athens (NKUA)**. The Program is offered with the support of **EY Greece**, a leading professional services organization which incorporates exceptional experience on internal audit, as well as on relevant educational and training issues. Furthermore, it is set under the aegis of the **Hellenic Association of Certified Fraud Examiners (HACFE)**, the respective world representative body in Greece, aiming at restricting fraud and fraud incidence, supporting its members with detection, investigation and prevention of such events, and training in cooperation with established professional and training bodies, the **ISACA Athens Chapter**, promoting educational activities related to auditing and/or other related tasks in the field of information systems audit and control and **SAS Institute**, the world leader in business analytics software and services, and the largest independent vendor in the business intelligence market.

Internal Audit Program

Why choose Internal Audit

An internal auditor:

- Is at the heart of business
- Understands and is actively involved in improving the company's operations and processes
- Safeguards the company assets
- Identifies and assesses company risks
- Safeguards the company business plan
- Works with senior management
- Has positive career prospects

Objectives of the Program

- To provide postgraduate education to business executives and interested students in internal audit
- To cover both the theoretical foundations as well as the applied issues on internal audit
- To provide each participant with the principles, the methodology and the tools for modern and effective internal audit
- To achieve upgrading of knowledge and skills for each participant, preparing her/him for higher responsibilities and career opportunities.

Eligible participants

- Higher education institution degree holders (with Hellenic NARIC recognition if applicable)
- Fluent in English (as all courses are taught in the English language)

Instructors

The Program tutors and module coordinators are university personnel, supported by experienced internal audit executives, distinguished lecturers and personalities from the academic and professional world.

Why choose this Program

MBA-IA is an innovative postgraduate program providing students with the knowledge, skills, techniques and practical experience, applicable to daily work and business activity, with special methodology and modern educational tools. More specifically, it:

- Provides participants with a comprehensive knowledge of internal audit
- Enriches each participant's experience with up-to-date techniques and methodology
- Identifies and analyses needs on business activities
- Has strong connections with the business world (instructors staff and teaching material, case studies, career days)
- Is recognized as part of the "Internal Audit Academic Awareness Program" of the Institute of Internal Auditors (IIA)
- Is run under the Association of Certified Fraud Examiners Educational Partner Scheme
- Is endorsed by the Institute for Internal Controls (IIC) and provides the CICA certification
- Provides substantial knowledge to the participants who aim at professional certifications (CIA, CFE and CISA, among others)
- Offers awards of excellence to participants
- Is implemented by an excellent and experienced staff of instructors who combine long teaching, training and working experience
- Combines live teaching with e-learning, offering flexibility to participants
- Is implemented in the English language
- Following successful completion, offers a Master's Degree in Business Administration-Internal Audit by the Department of Economics and the School of Economics and Political Sciences, of the National and Kapodistrian University of Athens, under the auspices of world-recognized institutions and companies.

Program Support

Program support includes:

- The MBA Special Interdepartmental Committee (EDE) forms, the supreme body of the Program composed of the Heads of the five (5) MBA Directions, with the addition of the Head of the Department of Political Sciences
- The Head of the MBA – Internal Audit Direction, dealing with the management of the Program, whom all participants can meet for all program issues
- The Scientific Coordinator of each Module and the three tutors for each of the courses of each module
- The Rule Book, containing the structure, the parts and contents of the Program, as well as all relevant rules and acts on the implementation of the Program
- Secretarial support throughout the Program’s implementation

Program Planning

MBA-IA combines live and e-learning teaching and tutorial meetings. It comprises five (5) modules. A participant may choose full-time attendance, with duration of two (2) years, or part-time attendance, with duration of up to four (4) years. For the successful completion of the program, all modules must be completed, as well as the dissertation thesis (considered as Module V).

During the first academic year (October-July), participants may choose to attend up to three (3) modules; the remaining module(s) will be attended during the following academic year(s), along with the dissertation thesis.

Each module, running through the whole academic year, consists of three (3) courses. The structure of the program is the following:

Module I - Finance for Internal Auditors (three courses, 30 ECTS)

Financial Management

Human Resource Management

Business Strategies

Module II - Introduction to Internal Audit (three courses, 30 ECTS)

Financial Accounting and Managerial Economics

Risk Management

Internal Control Systems

Module III - Internal Audit Practices I (three courses, 20 ECTS)

Information Systems Audit

Fraud Examination Practice

Internal Audit Practice

Module IV - Internal Audit Practices II (three courses, 20 ECTS)

Corporate Governance and Compliance

Quantitative Analysis and Business Analytics

Specialized Internal Audit Practice

Module V - Dissertation thesis (20 ECTS)

Educational method

The integrated educational process forms an essential component of the Program, including:

- Live meetings in class (teaching, presentation of examples, exercises and case studies etc)
- E-learning teaching and tutorial meetings,
- Teleconferences,
- Laboratory applications and videos,
- Intermediate and final examinations,
- Notes, electronic material and library.

In particular, each module extends during the whole academic year, from October to July. A detailed timetable is announced timely. The participants are granted access to an e-class platform where they can find the educational material for each module, as well as other useful material (e.g. case studies, articles, exercises, examples etc.). In addition, teaching book(s) is/are assigned for each module for which students are responsible for acquiring themselves. In the e-class platform students are given explicit instructions of what and when to study.

Each module includes eight (8) seven-hour long live Teaching (in classroom) Meetings (TMs). The TMs are organized on Saturdays or Sundays and are announced timely, in the beginning of each academic year.

Also, extra 40 hours per module can be foreseen, including office hours and laboratory exercises, among others. Finally, students have access to e-mail of the Program.

The TMs are conducted in Athens, Thessaloniki and Patras, taking into account the residence of participants.

Program participants are organized in groups and an academic supervisor is assigned for each group, as well as one tutor for each of the three courses of each module.

Four essays have to be undertaken per module by each student.

At the end of each module a 4-hour written exam takes place, combining the 3 courses of the module.

The final grade per module is a combination of the essay grades and the final exam's grade.

Other Useful Information

Duration

The MBA-IA starts in October 2017, with duration of two (2) years for full-time attendance, or with duration of up to four (4) years, for part-time attendance.

Application

Applications for the 2017-18 academic year, start in March 17, 2017. In order to apply for the program, candidates must:

- Complete the application form
- Gather the following documents:
 - One photo
 - ID or passport
 - Transcript of higher education degree(s)
 - Certificate of English language
- Send all above documents to the program's Secretariat by email, indicating in the subject "Application for MBA-Internal Audit".

- Have two recommendation letters sent by referees themselves directly to program's Secretariat, by email.

After screening of the applications by the Program Scientific Committee, personal interviews with the short-listed candidates will follow.

All needed documentation and examples can be found in the Program's webpage.

Tuition fees

The admission fees for each module amount to 850 euro; thus, in order to successfully complete the MBA-IA, total cost amounts to 4,250 euro (850 euro per module x 5 modules). The fees are to be deposited **prior to** the beginning of each module.

Master in Business Administration – Internal Audit

www.ddomo-ia.econ.uoa.gr

ddomointernalaudit@econ.uoa.gr

Mrs Athena Vrontou

Secretariat

Department of Economics

Faculty of Economics and Political Sciences

National and Kapodistrian University of Athens

1 Sofokleous St., 5th floor (Room 504)

105 59, Athens, Greece

Tel. +30 210 3689465

